



हरियाणा केंद्रीय विश्वविद्यालय

(संसद के अधिनियम 25 (2009) के तहत स्थापित)

महेंद्रगढ़ (हरियाणा), भारत - 123031

नैक द्वारा 'ए' ग्रेड प्राप्त विश्वविद्यालय

Central University of Haryana

(Established vide Act No. 25 (2009) of Parliament)

Mahendergarh (Haryana), India - 123031

NAAC ACCREDITED 'A' GRADE UNIVERSITY

Achieving Through Believing

क्रमांक / No. CUH/2025/Reg. Office/1788

दिनांक / Date: 08.07.2025

अधिसूचना / Notification

विषय: विद्यार्थियों के लिए निःशुल्क हरियाणा रोडवेज बस पास जारी करना एवं नवीनीकरण

Subject: Issuance and Renewal of Free Haryana Roadways Bus Passes for Students

हरियाणा केन्द्रीय विश्वविद्यालय के सभी विद्यार्थियों को सूचित किया जाता है कि हरियाणा रोडवेज योजना के अंतर्गत निःशुल्क बस पास जारी करने एवं नवीनीकरण के लिए आवेदन नीचे दिए गए विवरण के अनुसार स्वीकार किए जाएंगे।

All students of the Central University of Haryana are hereby informed that **applications for the issuance and renewal of free bus passes** under the Haryana Roadways scheme will be accepted as per the details mentioned below.

A. नये बस पास आवेदन के लिए अनिवार्य दस्तावेज / Mandatory Documents for New Bus Pass Application:

Students applying for a **new (fresh) bus pass** must submit the following documents:

1. Bus Pass Application Form (available on the official website of Haryana Roadways).
2. Application addressed to the Transport In-charge, Central University of Haryana, forwarded through the Head of the Department (HoD) with official stamp and signature.
3. Copy of University ID card.
4. Copy of Aadhaar Card (as proof of permanent address).
5. Copy of Family ID card or Haryana Residence Certificate.

B. बस पास के नवीनीकरण के लिए अनिवार्य दस्तावेज / Mandatory Documents for Renewal of Bus Pass:

Students seeking **renewal** of their existing bus pass must submit:

1. Original old bus pass.
2. Application for renewal addressed to the Transport In-charge, Central University of Haryana, forwarded through the HoD with department stamp and signature.

C. बस पास की वैधता / Validity of Bus Pass:

As per Haryana Roadways rules, free student bus passes are issued for a period of **six months**:

- 01 January to 30 June
- 01 July to 31 December

D. प्रस्तुतिकरण हेतु समय-सारिणी एवं स्थान / Schedule and Venue for Submission:

- **Application Submission Periods:**
 - 01 January to 28/29 February (for Jan-June session)
 - 01 July to 31 August (for July-Dec session)
- **Submission Timing:** 03:00 PM to 04:00 PM (on working days only)
- **Venue:** Office of the Centre for Innovation and Incubation, near Wi-Fi Park, Central University of Haryana

E. प्रसंस्करण एवं संग्रहण समयरेखा / Processing & Collection Timeline:

- Bus passes will be issued within 10 working days after submission.
- The designated University official will visit the Haryana Transport Department office every Monday and Tuesday for submission and collection of bus passes.

महत्वपूर्ण टिप्पणियाँ / Important Notes:

- Only students who are permanent residents of Haryana are eligible for the free bus pass facility.
- Students residing in University Hostels are not eligible to apply for the Haryana Roadways free bus pass.
- If any hostel-residing student is found applying for or using the bus pass, strict disciplinary action will be taken, and the bus pass will be revoked immediately.

Students are advised to strictly follow the instructions and timelines mentioned above. Incomplete or late applications will not be accepted under any circumstances.

SKumar
8/7/2025
कुलसचिव (प्रभारी)

उपरोक्त की प्रति निम्नलिखित को सूचना एवं आवश्यक कार्यवाही हेतु अग्रेषित की जाती है:

1. सभी विभागाध्यक्ष/प्रभारी, हरियाणा केंद्रीय विश्वविद्यालय, महेन्द्रगढ़।
2. सम कुलपति सचिवालय (माननीय सम कुलपति की जानकारी के लिए), हरियाणा केंद्रीय विश्वविद्यालय, महेन्द्रगढ़।
3. सहायक कुलसचिव, कुलपति सचिवालय (माननीय कुलपति की जानकारी के लिए), हरियाणा केंद्रीय विश्वविद्यालय, महेन्द्रगढ़।